



TOWN OF DOVER

MAYOR & TOWN COUNCIL

REGULAR MEETING AGENDA

Town of Dover Town Hall

January 27, 2026 at 6:00 PM

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor James P. Dodd to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6.” Notice of the meeting was sent to the Daily Record and Citizen on Thursday, January 1, 2026, and was published in the Daily Record and Citizen on Wednesday, January 7, 2026. These notices were sent within 48 hours prior to this meeting and were sent in sufficient time for the publications to publish them. This notice was posted on the Bulletin Board of the Municipal Building as well as posted on the Town’s website. A copy of said notices is on file with the Municipal Clerk.

It should be noted that an interpreter is present if a resident should need one.

At this time, please silence all electronic equipment.

B) PLEDGE OF ALLEGIANCE – Mayor James P. Dodd to lead those in attendance in the Pledge of Allegiance to the Flag

C) INVOCATION

D) ROLL CALL – Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Council Member Almada			
Council Member Estacio			
Council Member Mendez			
Council Member Rugg			
Council Member Santana			
Council Member Tapia			
Council Member Velez			
Council Member Wittner			
Mayor Dodd			

E) APPROVAL OF MINUTES

- September 9, 2025
- September 29, 2025
- October 14, 2025
- October 28, 2025
- November 13, 2025

- November 25, 2025
- December 9, 2025
- December 12, 2025
- December 31, 2025
- January 1, 2026
- January 13, 2026

F) REPORT OF COMMITTEES

G) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

- 2026 Police Officer of the Year

H) PUBLIC COMMENT ON AGENDA ITEMS ONLY—Three minutes per person

I) ORDINANCES FOR FIRST READIN

- a. Ordinance 01-2026 An Ordinance of the Mayor and Town Council of the Town of Dover, County of Morris, the State of New Jersey, Amending Chapter 373 of the Code of the Town of Dover in Relation to the Town of Dover Parking Utility and Parking System

J) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

NONE

K) APPROVAL OF BILLS

- a. Resolution 32-2026 Approval of Bills List

L) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- a. Resolution 33-2026 Appointing Class III Member to the Dover Planning Board
- b. Resolution 34-2026 Appointing Crossing Guards
- c. Resolution 35-2026 Appointing Class II Special Police Officer
- d. Resolution 36-2026 Appointing Class III Special Police Officers

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- a. Resolution 37-2026 Authorizing the Award of a Contract to Fire & Safety Services for the Purchase of a Fire Apparatus for the Dover Fire Department
- b. Resolution 38-2026 Authorizing Settlement of the Tax Appeal Entitled O'Brien, John Lopez, Ramon Sr & Nancy V. Dover Town Docket No. 011187-2015 for Block 402, Lot 8 Known as 38 Glenwood Avenue of the Tax Assessment for Tax Year 2015

M) OLD BUSINESS

N) NEW BUSINESS

- 1. New Business Items

O) PUBLIC COMMENT—Three minutes per person

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the right of residents to observe Council Meetings. To ensure that all of our residents have the opportunity to offer a comment, each statement/comment shall be held to a time of three (3) minutes.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene, or threatening. All members of the public attending Mayor and Town Council meetings must treat each other and the Mayor and Council with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers, or members of the public.

P) CLOSED/EXECUTIVE SESSION

Q) ACTIONS CONSIDERED FOLLOWING CLOSED SESSION

R) ADJOURNMENT



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 01-2026

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, THE STATE OF NEW JERSEY, AMENDING CHAPTER 373 OF THE CODE OF THE TOWN OF DOVER IN RELATION TO THE TOWN OF DOVER PARKING UTILITY AND PARKING SYSTEM

WHEREAS, N.J.S.A. § 39:4-197(1)(g) authorizes municipalities to pass, adopt, and amend ordinances regulating the parking of vehicles upon land owned or leased and maintained by the municipality or a parking authority; and

WHEREAS, on June 24, 2025, the Mayor and Town Council for the Town of Dover, adopted Ordinance 17-2025 establishing the Town of Dover Parking Utility under Chapter 54 of the Code of the Town of Dover, and the Town of Dover Public Parking System under Chapter 373; and

WHEREAS, the Mayor and Town Council now find and declare it to be in the best interest of the Town of Dover and its residents to amend Chapter 373 in order for the Town to apply to the State of New Jersey's Parking Authority Ticketing System (PATS); and

NOW THEREFORE, BE IT ORDAINED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, that Chapter 373 of the Code of the Town of Dover is hereby amended and adopted as follows:

Section 1. VEHICLES AND TRAFFIC

Article I -Definitions.

PARKING ENFORCEMENT OFFICERS

Personnel employed by the Town of Dover through the Parking Utility, authorized to monitor, regulate, and ensure compliance with the parking regulations established by this ordinance. This includes, but is not limited to, issuing citations, fines, and warnings, as well as arranging for the towing or immobilization of vehicles that are in violation of the ordinance. Parking Enforcement Officers are subject to discipline by the Executive Director of the Parking Utility.

Section 2. Severability

If any section, subsection, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason, the remainder of this Ordinance shall not be affected thereby.

Section 3. Repealer

All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.

Section 4. Effective Date

This Ordinance shall take effect twenty (20) days after final passage, approval, and publication as provided by law.

Attest:

Edward Ramirez, Acting Deputy Municipal Clerk

James P. Dodd, Mayor

INTRODUCED:_____

ADOPTED:_____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 32-2026

BILLS LIST RESOLUTION

WHEREAS, the Mayor and the Town Council of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Town Council of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$180,820.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$2,543,419.73
GENERAL CAPITAL ACCT claims in the amount of:	\$5,186.85
WATER UTILITY RESERVE ACCT claims in the amount of:	\$127,874.28
WATER UTILITY ACCT claims in the amount of:	\$168,384.87
WATER CAPITAL ACCT claims in the amount of:	\$5,000.00
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$1,860.33
PARKING UTILITY ACCT claims in the amount of:	\$17,068.20
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
COAH TRUST ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	<u>\$67,391.00</u>
TOTAL CLAIMS TO BE PAID	\$3,117,005.26

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
GENERAL CAPITAL ACCT WIRE claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	\$0.00

TOTAL BILL LIST RESOLUTION **\$3,117,005.26**

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Edward Ramirez, Acting Deputy Municipal Clerk

James P. Dodd, Mayor



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 33-2026

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING MEMBERS TO THE DOVER PLANNING BOARD

BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover that the following be and hereby is appointed, member of the Dover Planning Board:

Arturo Santana, Class III reappointed to a 1-year term expiring 12/31/2026

NOW THEREFORE, BE IT FURTHER RESOLVED, that a copy of this Resolution be given to the Planning Board Secretary.

ATTEST:

Edward Ramirez, Acting Deputy Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 34-2026

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPOINTING CROSSING GUARDS FOR THE TOWN OF DOVER

BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey that the following be and hereby are appointed ALTERNATE CROSSING GUARDS for the Town of Dover for a term of one (1) year commencing January 1, 2026.

NOW THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Office of the Clerk.

ALTERNATE SCHOOL CROSSING GUARDS

Adriana Gomez-Chavarro
Katherine Patino Rondon

ATTEST:

Edward Ramirez, Acting Deputy Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 35-2026

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPOINTING CLASS II SPECIAL POLICE OFFICER

BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey that the following be and hereby is appointed Class II Special Police Officer for the Town of Dover for a term of one (1) year commencing January 1, 2026; and

NOW THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief of Police.

CLASS II SPECIAL LAW ENFORCEMENT OFFICER

Louis Sperry

ATTEST:

Edward Ramirez, Acting Deputy Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 36-2026

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPOINTING CLASS III SPECIAL POLICE OFFICERS

BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey that the following be and hereby is appointed Class III Special Police Officer for the Town of Dover for a term of one (1) year commencing January 1, 2026; and

NOW THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief of Police.

CLASS III SPECIAL LAW ENFORCEMENT OFFICERS (ASSIGNED TO DOVER PUBLIC SCHOOLS)

Kevin Carroll
Keith Docrwra
Kevin Kellar
David Mayhood
Greg Shallop

ATTEST:

Edward Ramirez, Acting Deputy Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 37-2026

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER AUTHORIZING THE AWARD OF A CONTRACT TO FIRE & SAFETY SERVICES FOR THE PURCHASE OF A FIRE APPARATUS FOR THE DOVER FIRE DEPARTMENT

WHEREAS, the Dover Fire Department is in need of replacing a 1998 fire apparatus; and

WHEREAS, the Dover Fire Department has reviewed specifications from multiple manufacturers; and

WHEREAS, Fire & Safety Services, an authorized dealer for Pierce Manufacturing, Inc., has submitted a quote for a fire apparatus that meets the operational needs of the Dover Fire Department; and

WHEREAS, said apparatus is being offered through the Houston-Galveston Area Council (HGAC) Cooperative Purchasing Program; and

WHEREAS, the Offer Letter is attached hereto and made a part of this resolution; and

WHEREAS, the Town of Dover Temporary Chief Financial Officer has certified the availability of funds for this purchase as required by law;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover that a contract is hereby awarded to Fire & Safety Services in the amount of \$1,198,583.08, in accordance with the submitted quote and in compliance with the specifications established by the Dover Fire Department.

ATTEST:

Edward Ramirez, Acting Deputy Clerk

James P. Dodd, Mayor

ADOPTED: _____

200 RYAN STREET
SOUTH PLAINFIELD,
NJ 07080
PHONE: 800-400-8017
WWW.F-SS.COM

FIRE & SAFETY SERVICES

FIRE, MARINE
& TACTICAL
APPARATUS
• SALES
• SERVICE
• PARTS

January 16, 2026

Town of Dover (NJ)

Dear Mayor & Council:

Thank you for your interest in purchasing Pierce fire apparatus through the Houston-Galveston Area Council (HGAC) cooperative purchasing program. This is being issued in the name of Fire & Safety Services as prime contractor for all orders. See end of this letter for terms and conditions that are included in the proposal binder but provided here as well.

This letter serves as the quote under the HGAC Contract FS12-23. For this unit we used the base model 23P-104- Saber Pumper- 1022.

Pursuant to the regulations established under the HGAC program, we modified that base model to meet your departmental requirements. Pierce is offering an HGAC quoted price of \$1,198,583.08 for the unit.

Currently this apparatus would be ready for final inspection at Pierce Mfg. in approximately 12-15 months. Due to global supply chain restraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.

With the HGAC process, since the terms of the agreement have already been negotiated between the vendors and HGAC, there is no need for a separate contract, just a PO made out to Fire & Safety Services Ltd., issued by, you, the customer. Fire & Safety would then send a copy of the official HGAC pricing worksheet along with a copy of the Purchase Order to the HGAC where they would issue an order confirmation. We would also coordinate all paperwork with the manufacturer to start the order with them. We would also provide you with a copy of the official HGAC pricing worksheet for your records.

If you have any further questions, please do not hesitate to contact us directly or your area sales representative, Eric Trevena.

Please see **IMPORTANT** terms and conditions on Page #2 of this document.

Very truly yours,
David L. Russell
David L. Russell
President

Main Office and Service/Parts Fax (908) 412-0513

Sales Department Fax (908) 412-0538



TERMS AND CONDITIONS:

FORCE MAJUERE:

Bidder shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond the Bidder's control, which makes the Bidder's performance impracticable, including, but not limited to civil wars, insurrections, strikes, riots, storms, floods, other acts of nature, explosions, earthquakes, accidents, any acts of government, delay in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities, or completed products, failure to obtain any required license or certificates, act of God or the public enemy or terrorism, failure of transports, vehicle accidents during manufacturing and/or testing, and/or delivery, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruptions of work

TRADE-IN (IF APPLICABLE):

The apparatus being traded shall conform to the following requirements (no exception):

- 1) The unit(s) is roadworthy at time of sale and has no hidden defects that are known to the Purchasing Authority or the Fire Department and not disclosed that would make the unit unfit for service.
- 2) The unit is not advertised for sale in any manner or fashion, by any means, or offered for sale to any other parties, either wholesale or retail. In the event that this unit is listed, marketed, advertised or displayed to a used fire apparatus broker, dealer, or firm involved in the sale of used fire apparatus; this offer shall immediately become null and void.
- 3) All of the basic and affixed equipment is included as specified on the sheet sent to us at time of sale. This includes warning lights and sirens (electronic and/or mechanical) and any other basic equipment provided by the Purchasing Authority or Fire Department.
- 4) The fire pump will pass a certified pump test in accordance with NFPA Standard 1911 to its original rated capacity and the booster tank does not leak at time of sale. The aerial ladder, if so equipped, shall pass an aerial certification in accordance with NFPA Standard 1914 at time of sale. **NOTE: A current (within 30/60 days prior to release date) certification MUST BE PROVIDED to the dealer and/or its approved vendor at time of transfer (NO EXCEPTION).** Time of Sale is defined as the actual date the transfer of the vehicle occurs from the Purchasing Authority and/or Fire Department to the buyer. **The Purchasing Authority and/or Fire Department are solely responsible for the costs of any and all repairs to ensure that the terms of this paragraph are met.**
- 5) A unit with a light tower must have the light tower fully functional at time of transfer unless otherwise agreed upon at the time of quotation of trade-in price.
- 6) The apparatus tires shall not be more than 7 years old and shall have a minimum tread depth of 4/32 on steering axles and 2/32 on non-steering axles with no punctures, cuts to the cord, bulges or sidewall separation. This is in compliance with the requirements of the FMVSS and NFPA guidelines.
- 7) The apparatus shall be made available to Fire & Safety Services, Ltd. and/or its approved vendor at the time of delivery of the new apparatus. In no case shall the trade-in be left at the fire station for more than 14-days after delivery of the new apparatus. Once the new apparatus has been delivered the trade-in is now property of Fire & Safety Services, Ltd. and/or its vendor. Any damages occurring to this apparatus during this period shall be responsibility of the Purchasing Authority and/or Fire Department that is utilizing the vehicle during this time frame.

Failure to comply with any of these provisions will result in a reduction of the trade-in allowance commensurate to the cost to correct such deficiencies. Purchasing Authority will be solely responsible for making up any difference between trade-in quote allowance and deductions in this circumstance.

PERSISTENT INFLATIONARY ENVIRONMENT:

If the Producer Price Index of Components for Manufacturing (www.bls.gov Series ID: WPUID6112) ("PPI") has increased at a compounded annual growth rate of 5.0% or more between the month Pierce accepts our order ("Order Month") and a month 14 months prior to the then predicted Ready For Pickup date ("Evaluation Month"), then pricing may be updated in an amount equal to the increase in PPI over 5.0% for each year or fractional year between the Order Month and the Evaluation Month.

The seller will document any such updated price for the customer's approval before proceeding and provide an option to cancel the order the order pursuant to the cancellation provisions below if the updated price isn't accepted.

CANCELLATION/TERMINATION:

In the event Customer and Fire & Safety Services, Ltd. enter into a Purchase Agreement and the Customer thereafter cancels, or terminates the Purchase Agreement, Fire & Safety Services, Ltd. will charge a cancellation fee as follows: a) 10% of Purchase Price after order is accepted and entered by Fire & Safety Services, Ltd; b) 20% of Purchase Price after completion of the pre-construction phase of order process and prints are reviewed and executed; c) 50% of Purchase Price after the requisition of any materials or commencement of any manufacturing or assembly of the product by either Fire & Safety Services, Ltd. or the manufacturer of the product. The tier of cancellation fee applicable to any cancellation shall be in the sole and absolute discretion of Fire & Safety Services, Ltd.

WARRANTIES:

Fire & Safety Services Ltd. makes no warranties express, implied, or otherwise of **ANY KIND**. The only warranties applicable to the vehicle are those provided by the Manufacturer of the Product and/or the component manufacturers as provided in the proposal binder and at time of delivery.

TITLE AND REGISTRATION:

Due to regulations covering Municipal and emergency vehicles, titling and registration of the vehicle are solely the responsibility of the Purchasing Authority and/or the Fire Department. Fire & Safety Services, Ltd. is NOT responsible for the titling or registration of the vehicle but will assist in any manner necessary.

PAYMENT:

Payment of the apparatus is due at time of delivery. If an early payment, in whole or in part, has been made, that payment along with any applicable credit for the payment will be reflected in the final invoice which will be provided at least two (2) weeks prior to estimated delivery. If tool/equipment mounting is part of the sale of the apparatus the mounting of said equipment will not delay the delivery or payment of the apparatus. Should the customer wish, they may withhold the amount quoted for tool mounting until such time as it is completed, but the apparatus will be paid for when all prep work is completed.





TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION. 38-2026

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER IN THE COUNTY OF MORRIS AUTHORIZING SETTLEMENT OF THE TAX APPEAL ENTITLED O'BRIEN, JOHN LOPEZ, RAMON SR & NANCY V. DOVER TOWN DOCKET NO. 011187-2015 FOR BLOCK 402, LOT 8 KNOWN AS 38 GLENWOOD AVENUE OF THE TAX ASSESSMENT FOR TAX YEAR 2015

WHEREAS, an appeal of the real property tax assessment for tax year 2015 involving Block 402, Lot 78 has been filed by the taxpayer, John O'Brien, Ramon and Nancy Lopez, Sr.; and

WHEREAS, the proposed settlement agreement has been reviewed and recommended by the Tax Assessor; and

WHEREAS, settlement of said matter as more fully set forth below is in the best interests of the Town of Dover.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, New Jersey, as follows:

1. Settlement of the 2015 tax appeal is hereby authorized as follows:

<u>Original Assessment</u>	<u>County Board</u>	<u>Settlement</u>
	<u>Judgment</u>	<u>Amount</u>
Block: 402, Lot: 8		
Address: 38 Glenwood Avenue		
Year: 2015		
Land	\$ 156,300	\$ 156,300
Improvements	\$ <u>164,800</u>	\$ <u>137,700</u>
Total	\$ 321,100	\$ 294,000

2. The refund resulting from the within settlement will be taken by taxpayer as a credit and applied against the property's net due quarterly real estate taxes due after the issuance of Judgment.

3. Statutory interest, pursuant to N.J.S.A. 54:3-27.2 having been waived by the taxpayer shall not be paid provided the tax overpayment resulting from the settlement is returned to the taxpayer in accordance with the above paragraph.

4. All municipal officials are hereby authorized to take whatever action may be necessary to implement the terms of this Resolution and authorizes the Municipal Attorney to enter into the Stipulation of Settlement as provided by plaintiffs.

ATTEST:

Edward Ramirez, Acting Deputy Clerk

James P. Dodd, Mayor

ADOPTED: _____